

INFORMATION FOR RYLA CANDIDATES

WHAT IS ROTARY?

Rotary is a worldwide volunteer service organisation with over 1.2 million members in more than 160 countries. Rotary is non-denominational and non-political. The 29,000 clubs of Rotary International are grouped into Districts. District 9800 covers part of Melbourne and suburbs, through Bacchus Marsh to Echuca. A map of the District and list of Clubs can be found at <http://www.rotaryd9800.org>

WHAT IS THE ROTARY YOUTH LEADERSHIP AWARD (RYLA)?

RYLA is a week-long residential personal development program for young people aged 18 to 25, which focuses on self, leadership and community. RYLA aims to:

- Provide an opportunity for young people from diverse organisations and backgrounds to come together to gain a better understanding of their own strengths, and the unique qualities and abilities of others;
- Provide an opportunity for young people to develop a network of resources to facilitate their roles and development;
- Provide a training program incorporating teamwork, communication, and motivation to develop the leadership skills of young people;
- Create a greater awareness of social issues affecting young people; and
- Demonstrate Rotary's commitment to young people.

WHEN AND WHERE IS RYLA HELD?

In 2007 RYLA will be held from Saturday 1st to Friday 7th December at the Wonga Park Conference Centre (The Haven), 70 Holloway Road, Wonga Park, Victoria. You are advised that the program commences early on the Saturday morning and participants are asked to commit to being at the program for the entire week.

WHO RUNS RYLA?

In District 9800, RYLA is run by a team of young people, many of whom are past RYLA participants. There are two Co-directors who oversee the program, facilitators who support participants throughout the week by conducting focus groups where participants can discuss issues raised by the program and a management team who are responsible for cooking meals for everyone to enjoy. The team have all participated in training to help equip them for their roles.

WHO CAN PARTICIPATE IN RYLA?

RYLA is open to young people aged 18 to 25. You are asked to come with an openness to new experiences and ideas, a willingness to learn more about yourself and a desire to make a difference in your community.

WHAT TO EXPECT AT RYLA?

Everyone comes to RYLA hoping to gain different things. Sometimes these things are exactly what you gain from participating – other times, you learn something completely different, that you never expected. Everyone's experience of RYLA is unique. What you can expect though, is to meet people from a wide range of backgrounds and experiences, and to hear from a series of speakers, all with different perspectives on leadership, personal development and community. Some speakers will challenge you and what you believe, but hopefully some will also connect with you, or inspire you. RYLA assumes that 'leadership' is a diverse and varied concept and any one form or style of leadership is not seen as more important than any other.

WHO PAYS FOR RYLA?

Each RYLA candidate is sponsored by a Rotary Club from District 9800. The cost of sponsoring a candidate is used to pay for venue hire, speakers and catering throughout the program. The sponsoring Rotary Club is also responsible for transporting the participant to and from the camp. This means that it does not cost you anything to participate in the program.

OTHER IMPORTANT THINGS TO NOTE (RULES AND CONDITIONS OF PARTICIPATION)

- RYLA is an alcohol and other drug free program. Smoking is permitted, but participants are advised that there are limited areas where smoking can be undertaken.
- Mobile phone use will not be allowed between the hours of 8am and 11pm except in an emergency.
- Participants who engage in misconduct during the program will be asked to leave.
- Participants are asked to commit to being present at the program venue for the duration of the program. Participants will not be permitted to leave the venue except in extraordinary circumstances where this has been negotiated with the Co-directors.
- Participants are NOT permitted to bring their vehicles to RYLA.

WHO TO CONTACT ABOUT RYLA?

If you have any queries, please contact the following people. Evenings and Weekends are the best time to reach them.

| | Role | Email | Phone |
|----------------|------------------|--|-------------|
| Michael Barden | RYLA Chairman | rkelly@barden.com.au | 0418 396205 |
| Tess Jenkin | RYLA Co-director | tessjenkin@hotmail.com | 0417 544163 |
| Emma Broughton | RYLA Co-director | embroughton@gmail.com | 0413 597604 |

APPLICATION AND SELECTION PROCESS

RYLA is open to all young people aged 18 to 25. There are two application and selection processes for RYLA which are outlined below.

1. Club Nominated Candidates
2. Self-nominated Candidates (Pool candidates)

Club nominated candidates

- Potential candidates submit their application directly to their local Rotary Club. Applicants are strongly encouraged to make contact with the Club’s New Generations Director to find out about that club’s selection process for RYLA. Contact details for Clubs in District 9800 can be found at <http://www.rotaryd9800.org>
- The Rotary Club chooses their RYLA candidate based on a selection process decided upon by the club. **Clubs must nominate their candidate by 1st November.**
- The Rotary Club notifies the RYLA Committee of their nominated candidate, and application forms are then forwarded to the Co-directors.
- The Co-directors send the candidate a letter confirming their selection as a participant for RYLA. Letters should be sent by 7 November.

Note: Candidates whose applications are not endorsed by a club at this stage of the application process are **strongly encouraged** to submit an application for the pool.

Self-nominated candidates (pool candidates)

- Potential candidates submit their application directly to the RYLA Chairman. **Applications for the pool close on Wednesday 24th October.**
- The Co-directors send the candidate an email to advise the applicant that their application has been received.
- Efforts are made to pair up each pool candidate with a Rotary Club close to where they live, work or study.
- Letters are sent to each pool candidate advising them of their sponsoring club. **These letters will be sent by 14 November.**
- Applicants who have not been allocated a sponsoring club by 14 November will go on a standby list and efforts will be made to allocate them to a club before the RYLA program commences.

APPLICATION FORM

Please ensure you have read all of the attached ‘Information for RYLA Candidates’ and complete all **four pages neatly in BLOCK LETTERS** and return either to your Rotarian contact (for club nominated candidates), or to the RYLA Chairman (for pool nominated candidates). Forms can also be faxed to: 03 9497 5911. The Chairman’s address is:

**RYLA District Chairman
Michael Barden
2 Mawson St
Kew, Victoria, 3101**

Please print the medical form on a separate sheet so that it may be stored separately.

YOU MUST SIGN THE INDEMNITY SECTION ON PAGE TWO. IF THIS IS NOT SIGNED YOUR FORM WILL BE RETURNED.

SECTION ONE: Personal Details

| | |
|---|---------------|
| Given Names: | Surname: |
| Preferred Name (This will appear on your name tag): | |
| Address (This is the address we will send confirmation of your participation in RYLA in November 2006): | |
| Phone (home): | Phone (work): |
| Mobile Phone: | Email: |
| Date of Birth: | Gender: |

SECTION TWO: Employment and Educational Status

| | |
|-----------------------------|-----------|
| Are you currently employed? | Yes/No |
| If so, occupation: | Employer: |

| | |
|-----------------------------|--------------|
| Are you currently studying? | Yes/No |
| If so, course of study | Institution: |

SECTION THREE: Sponsoring Rotary Club Details

For club nominated candidates, please fill in top box only. For pool nominated candidates, do not complete either box. The second box will be filled in for you when you have been allocated a sponsoring club.

COMPLETE THIS SECTION IF YOU ARE BEING NOMINATED BY A CLUB

| | |
|---|-----------------------|
| SPONSORING ROTARY CLUB INFORMATION | |
| Name of Sponsoring Rotary Club: | Rotarian's signature: |
| Name of Rotarian contact: | |
| Phone (home): | |
| Mobile phone: | |
| Phone (work): | |
| Fax: | |
| Email of Rotarian: | |

FOR POOL CANDIDATES – TO BE COMPLETED BY COMMITTEE ONCE CLUB IS ALLOCATED

| | |
|---|-----------------------|
| SPONSORING ROTARY CLUB INFORMATION | |
| Name of Sponsoring Rotary Club: | Rotarian's signature: |
| Name of Rotarian contact: | |
| Phone (home): | |
| Mobile phone: | |
| Phone (work): | |
| Fax: | |
| Email of Rotarian: | |

ROTARIANS PLEASE NOTE: By signing this form your club is committing to

1. Paying candidate(s) registration cost of \$610 pp which includes an optional payment of \$10 to support the RYLA website www.ryla9800.org.au
2. Ensuring candidate has transport to International House (or nearest meeting point for non-metropolitan participants) on Saturday 01/12/2007, and
3. Organising for a representative from your club to pick up the candidate from RYLA (or nearest meeting point for non-metropolitan participants) on Friday 07/12/2007.

PAYMENT:

Rotary Clubs will be invoiced by the Treasurer, District RYLA Committee, following acceptance of registration.

SECTION FOUR: Indemnity and Authority - This section must be completed and signed by the participant.

To: Each and all members of Rotary District 9800 Rotary Youth Leadership Award Committee (“The Committee”) and each and all of the members of the Rotary Club of Albert Park (“The Host Club”)

I hereby apply for the **Rotary Youth Leadership Award (RYLA)** and agree to abide by the Rules and Conditions of participation set out in this application form. In consideration of The Committee making a Rotary Youth Leadership Award to the abovementioned Awardee (“The Awardee”) and the Host Club including the Awardee in the RYLA Seminar to be held as provided herein, I promise to indemnify and to keep indemnified each and all of you, your officers, servants and agents from and against all damages, claims, demands, costs and expenses of any nature whatsoever arising out of any accident or illness which may befall or occur to The Awardee during his or her participation in the RYLA Seminar. I further authorise you, your officers, servants and agents in the event of any accident or illness to obtain any medical assistance for The Awardee and I agree to pay all costs and/or expenses whatsoever incurred by you in respect of that assistance or treatment.

Signed by candidate:

Date:

Print name of candidate:

SECTION FIVE: About you ...

Please enclose a separate sheet if space is insufficient. We're not really looking for a list of **everything** on your resume (although you should be really proud of everything you've done!). What we want to know is what you are passionate about, and what experiences you can share with others participating in RYLA.

In a few lines, tell us about yourself.

Are you involved in youth, volunteer or other community work? (Please provide brief details of past & present work. Note you don't have to be involved in this type of work to be considered for RYLA!):

What are your other interests?

What do you hope to gain from attending RYLA?

How did you find out about RYLA? Please circle your response

Past RYLarian

Rotary

Rotaract

School/University or Youth Organisation. Name _____

Other. Please specify _____

Additional Qualifications e.g. lifesaving, first aid etc

Do you play a musical instrument? Yes/No. If Yes, what sort? (and please bring your instrument along to RYLA – we'd love to hear you play!)

SPECIAL NEEDS: Do you require additional support to participate in RYLA eg auslan interpreter, large print handouts, wheelchair access? If so, please contact the Co-directors or Chairman to discuss how we can assist you.

Please don't forget to complete the attached medical and dietary information form.

MEDICAL AND DIETARY INFORMATION

This information will be retained by the RYLA Chairman and Team and used only in case of emergency or to help manage a pre-existing medical condition.

Please complete and return together with your application form. Please print on a separate sheet of paper so that this page can be stored separately.

Participant Name: _____

If space is insufficient, please attach an additional sheet of paper.

| | |
|--|--------|
| Do you have a medical condition which may require medication or treatment, including allergies? If yes please provide details below | Yes/No |
| Does this condition require you to take regular or prescribed medication? If yes, please provide details below | Yes/No |
| Do you have an allergic reaction to any medication (s)? E.g. penicillin, aspirin etc If yes, please list those medications you are allergic to. | Yes/No |
| Can you be administered a pain killer eg. Aspirin or Panadol by a RYLA team member if requested? | Yes/No |

| | |
|---|---------------------------------|
| Medicare number: | Medicare Card Expiry Date: |
| Are you covered by private health insurance? Yes/No | If yes, Name of Health Insurer: |
| Table No: | Book No: |
| Name of regular doctor: | Doctors Phone Number: |

Emergency Contact

Name and address of person to be notified in the event of an emergency:

| | |
|----------------------|---------------|
| Name: | Relationship: |
| Address: | |
| Phone Number (Home): | (Work): |
| Mobile: | |

Dietary Information

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|---|
| Are you a vegetarian? Yes/No |
| Do you have any special dietary requirements or food allergies? Yes/No. |
| If Yes, Please provide details below. |